

FILED FOR RECORD  
POTTER COUNTY, TEXAS  
AT 10:40 A M

POTTER COUNTY  
COMMISSIONERS' COURT AGENDA

September 25, 2017

SEP 21 2017  
JULIE SMITH  
COUNTY CLERK, POTTER CO.

BY SM DEPUTY

**THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, SEPTEMBER 25, 2017, AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.**

1. **APPROVAL OF MINUTES:** Recognize the minutes from the September 7, 2017 Special Commissioners' Court meeting and September 11, 2017 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of September 6, 2017 through September 20, 2017. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Woodard]
4. **TREASURER'S REPORT:** To recognize the monthly report. [Jennings]
5. **ELECTIONS:** To inform the Commissioner's Court about the Mock Election for Tuesday, September 26 as well as the collaboration with the Amarillo Museum of Art for a new "I Voted" sticker to be unveiled at the Mock Election. [Huntley]
6. **REPORT ON MOTOROLA PROJECT.** To receive a report from the County's project management team regarding progress on the Motorola radio communication and emergency response system. [Dotts, Fitzpatrick, Purrington]
7. **POTTER COUNTY MEMORIAL STADIUM LEASE.** To discuss expiration of the Southern Independent Baseball League lease on Potter County Memorial Stadium, and potential for a lease contract with San Jacinto Academy. [Tanner]
8. **PUBLIC DEFENDER OFFICE.** To consider and act upon the appointment of a committee to study the advantages, disadvantages, procedures, and feasibility of establishing a public defender office. [Vaughn]
9. **WESTLAW CONTRACT FOR PUBLIC LIBRARY.** To consider and act upon a contract with Westlaw for public access to online legal research. [Hood, Fowler]
10. **BUSHLAND ROAD IMPROVEMENTS:** To consider and act upon any action necessary to address the email and concerns of the Bushland ISD Superintendent and the School Board. (Church)

11. **POTTER COUNTY EXTENSION OFFICE:** To hear an update on open Potter County Extension Agent positions. [Dukes, Murguia]
12. **2107 EDWARD BYRNE MEMORIAL JUSTICE GRANT PROGRAM:** To consider and act upon the interlocal agreement between City of Amarillo and Potter County regarding the 2017 Edward Byrne Memorial Justice Assistant Grant Program. [Johnson]
13. **FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid #1136-16 Electrical Maintenance with David Moore Electric Co., LLC for an additional one year term from 11/1/2017 through 10/31/18 as per bid contract. [Shelton]
14. **AMENDMENT PROFESSIONAL SERVICES AGREEMENT:** To consider and act upon approving an amendment in the amount of \$3,500.00 to the ARCHITEXAS contract, for engineering work in modification of Sally Port Revisions and Motorola Equipment additions. Funds budgeted. [Shelton, Head]
15. **TAX RATE-FISCAL YEAR 2017-2018:** To consider and act upon an order setting the Potter County Property Tax Rate for the fiscal year beginning October 1, 2017.
  - a. Maintenance and Operations Rate of \$.62773
  - b. Debt Service Rate of .04227, for a total rate of \$.67 per \$100 valuation.
16. **PROCEDURE AND POLICY IMPLEMENTATION:** To consider and act upon implementing procedure/policy requiring any salary changes above and beyond what was presented during budget process to come before Commissioners' Court for approval. [Hood, Tanner]
17. **POTTER-RANDALL APPRAISAL DISTRICT:** To consider and act upon the appointment of one board member to serve a two year term. [Tanner]
18. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
  - A. **MAINTENANCE AND FACILITIES:**
    1. The transfer of Lawrence Trent Allen to Lead Technician IV as a replacement for Cecil Echols effective October 1, 2017.
    2. The transfer of Pedro Christopher Serna Mechanic Technician III as a replacement for Lawrence Trent Allen effective October 1, 2017.
    3. The transfer of James Haskins to Mechanic Technician II as a replacement for Pedro Christopher Serna effective October 1, 2017. [Head]

**B. EXTENSION OFFICE:**

1. The employment of Elaina Cunningham as Extension Program Assistant effective September 14, 2017.
2. The resignation of Tina Hicks as County Extension Agent effective September 30, 2017. [Greshem]

**C. ROAD AND BRIDGE:**

1. The discharge of Bryon Campbell as a summer mower effective September 12, 2017.
2. The discharge of Leslie Pringle as a summer mower effective September 21, 2017.
3. The discharge of Calvin Banks as seasonal road crew effective September 21, 2017. [Ysaguirre]

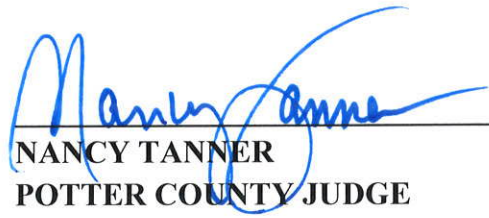
**D. ELECTIONS:**

1. The change in status to full time for Monica Amador as deputy clerk from October 9 – November 8, 2017 for the purpose of additional work for the November election. [Huntley]

19. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
20. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
21. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the County.
22. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
23. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

**THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY**

**JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.**



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**NANCY TANNER  
POTTER COUNTY JUDGE**